



Daily Schedule

Morning

7:00-7:30	Campers Rise & Shine
7:30-7:50	Morning Devotions
7:50-8:00	Flag Raising
8:00-8:30	Breakfast
8:30-9:00	Dorm Cleanup
8:45-9:30	Counselor's Circle
9:00-11:15	Chapel
11:15-12:00	Recreation

Afternoon

12:00-12:15	Prepare for Lunch
12:15-12:45	Lunch
12:45-1:45	Rest Hour
1:45-4:45	Recreation*
4:45-5:15	Cleanup for Supper
5:15-6:00	Supper
6:00-6:30	Chores

*The following will be open:

2:00-4:15 Snack Shop
11:15-12:00, 2:00-4:45 Craft Shop
Archery, Tether Ball and other recreational activities.

Evening

Grades 3-6 (1st & 2nd Week)

6:30-7:30	Surprise Hour
7:30-8:00	Cleanup for Chapel
8:00-9:00	Chapel
9:00-10:00	Prepare for bed & discussion time with counselor
10:00	LIGHTS OUT

Grades 7&8 (3rd Week)

6:30-7:45	Surprise Hour
7:45-8:15	Cleanup for Chapel
8:15-9:30	Chapel
9:30-10:00	Fellowship w/ Snack Shop 2 nights Wed. & Thurs.
10:00-10:30	Prepare for bed & discussion time with counselor
10:30	LIGHTS OUT

High School (4th Week)

6:30-7:45	Surprise Hour
7:45-8:15	Cleanup for Chapel
8:15-9:30	Chapel
9:30-10:15	Fellowship w/ Snack Shop
10:15-11:00	Prepare for bed & discussion time with counselor
11:00	LIGHTS OUT

CAMP SPIRIT

Camp is composed of choice young people that represent many different churches and constitutes a fellowship which calls for the highest standards and ideals of conduct and life. Therefore, the use of tobacco, loose language, or any unchristian conduct is entirely out of harmony with the spirit of the camp. Every camper is asked to conform to all known rules and to cooperate in every way to their enforcement.

DISCIPLINE

As staff, you are to make camp a pleasant experience. We want every camper to have a good time and enjoy every aspect of their camping experience. So, if a camper does not obey the rules or causes trouble, you are to encourage them to obey so that every camper can have a good time. Please, try to work through the camper's counselor if at all possible.

Campers shall not be subjected to physical harm, fear, or humiliation. No camper should be punched, shaken, bitten, roughly handed, pinched, or subjected to any physical punishment. If you separate a camper as a discipline, the separation shall be brief and appropriate to the child's age and circumstances and also should be within hearing distance of an adult in a safe, lighted and well ventilated place. No child shall be isolated in a locked room or closet. Please do not use verbal abuse or derogatory remarks about the child, his family, his race, religion or cultural background.

Meals may not be denied the camper as a discipline and do not delegate a discipline problem to another camper. You should inform the counselor of any disciplinary actions.

If the camper continues to make trouble after a simple discipline you as a staff member are to talk the matter over with the Camp Director before you administer any other form of discipline.

RULES TO OBEY WHILE AT CAMP

For Campers

1. Campers must go to all scheduled activities
2. Be on time for all scheduled activities
3. Be quiet during rest hour, chapel, classes, and after lights out
4. Do not leave the camp grounds (stay within camp boundaries)
5. Do not go down to Big Creek without counselor
6. Do not throw stones (leave them on the ground)
7. Do not deface trees or property
8. Do not bother wild life in any way (enjoy watching them only)
9. Please wear shoes at all times you are outdoors
10. Wear modest and appropriate clothes - tank tops are not allowed
11. Boys are not permitted to enter the area of the girls cabins. Girls are not permitted to enter the area of the boys cabins
12. Do not leave the cabins after lights out except to go to the restroom
13. No food allowed in the cabins
14. No electronic entertainment devices, comic books, or magazines.
15. Keep hands off of the opposite sex. Absolutely no petting, kissing, or hugging

DINING HALL RULES

For Campers

1. Each camper is to be clean for each meal
2. Junior/Youth Week: Each cabin sits at his/her assigned table for each meal
High School Week: Each camper may sit where they would like but only at tables set up for the meal
3. No one starts eating before Thanks is given
4. Each camper is to be quiet during announcements, mail call, or when asked by the Director
5. Good table manners should be practiced
6. Each table is responsible to scrape all the plates at their table and neatly put all silver and dishes in the appropriate labeled container
7. Campers are not to leave the Dining Hall unless the counselor excuses them

THE COUNSELOR'S IMPORTANCE

Their value in the camping program cannot be overestimated. In fact, they are the most important person on the grounds. A speaker may fail but with good counselors it will make little difference.

Please make every effort to support, encourage and pray for our counselors as they give of themselves.

THE STAFFS' IMPORTANCE

Similarly to the scene described in Acts 6 we realize that this ministry needs those who are willing to serve in regards to the physical aspects so that the spiritual ministry can take place with the campers. Remember that your time here is for service first and foremost to the Lord, the campers and your fellow staff. *Matthew 22:37 Jesus replied: "Love the Lord your God with all your heart and with all your soul and with all your mind.' 38 This is first and greatest commandment. 39 And the second is like it: 'Love your neighbor as yourself.' 40 All of the Law and the Prophets hang on these two commands."* Your conduct is important as it plays a part in the attitude throughout camp. You are here as a volunteer and should your conduct warrant it you will be asked to leave. Submission to the leaders in the various positions and departments throughout the camp is crucial as these people have been given stewardship over their area. If you have any question regarding; crafts, snack shop, A-Team, kitchen, health center, counselors or regarding anything else see the director or his wife.

STAFF CHILDREN

In the understanding that as you serve you will need to have your children with you we will make efforts to use and include your children into the program with regards to consideration of their age. We will also provide baby-sitting through the A-Team. We would ask the following things of you:

Keep your child disciplined.

Keep them in compliance with camp rules.

Remember that in regards to the camp program the campers come first. They are the ministry focus and paying customers.

When interacting with staff kids that are not involved in a service position, let their parents be responsible for discipline and inform them of problems as well as informing the director. If a staff kid is in a service position, such as A-Team, talk to the staff leader of that position. When in doubt talk to the director.

SECURITY PRACTICES

Each counselor is to know where his/her campers are at all times. If one camper is not accounted for, make a quick check to find the camper. If the camper cannot be found you are to contact the Camp Director. The emergency siren will be sounded and all campers and staff will meet around the flag pole. If the camper does not show up at the flag pole then a plan will be given to find the camper after the last sighting place is known. No camper can leave camp with any adult without permission of the Camp Director. All staff should report to the Director of any unauthorized persons on the camp grounds. In case an unauthorized person tries to get into camp, to take a camper, or just stays around when asked to leave, the emergency siren should be sounded. Then, all campers can be accounted for and then see what and if any action should be taken, like a search party, locking the gate, etc.

The camp has reported to the local law enforcement office the dates of camp while in session and also the location of camp.

Campers are to go home after camp is completed with their parents, guardian, or to a properly identified adult designated by the child's parent or guardian.

VISITORS

For security purposes we need to be informed of any visitors, even family, that may be coming to see you while you serve at camp. They need to check in when they arrive so that TPBC Staff know that they are present and check out when they leave. We would also like to know which vehicle is theirs'.

If you plan to leave camp during the camp week, please, inform TPBC staff that you are and your intended time of return.

NATURAL DISASTER PROCEDURES

The emergency alarm will be sounded for any emergency. If possible, meet around the flag pole for instructions. Counselors and staff are to know the evacuation plans, posted in each building, so in case of a fire or any emergency when there is not time to meet around the flag pole, you will be able to chose the best exit from the trouble.

LOST CAMPER

When a camper is missing, the counselor must report it to the Director immediately. The emergency alarm will be sounded and everyone is to meet around the flag pole. If the camper does not show up at the flag pole, the Director will gather all information needed to set up a search party and notify the proper authorities.

CAMP ATTIRE

Staff member's own personal appearance should be an example at all times. You have an important place of leadership and power of example with it. Be mindful that the campers are watching.

Boys should wear a shirt at all times.

Clothes appropriate for the occasion and modest, in keeping with a Christian testimony, are expected of both guys and girls.

For all genders tank tops are not allowed.

Remember to wear clothing that is both safe and appropriate for the tasks that you are performing.

COUNSELOR'S CIRCLE

This is a time for the counselors to meet with the Director, and other staff members, to have questions answered, go over that day's schedule, and have a time of prayer.

DEVOTIONS

Please remember to be spending time daily in the Word. As you are giving of yourself in service you need to allow the Lord to refresh, serve and give to you from His Word. To quote Warren W. Wiersbe in regards to a statement that he made about preaching and apply it to ministry:

"...it should be from the overflow not the undertow..."

A-Team will meet for devotions after the evening chapel unless otherwise scheduled.

CHAPEL

We, as camp staff leadership, know how tiring it can be as you serve the Lord here and that you need some free time as well as time to rest. Thus, we are not mandating, apart from the A-Team, that you attend chapel. We do, however, want to encourage you to attend some of the chapels. Your presence and interest in what is being taught in chapel communicates volumes to the campers as to the importance of chapel time. Attending chapel will also help you to better know how to pray for the speaker and counselors as they are ministering to the campers.

PRAYER

We will make every effort to inform you, as we are able, about decisions being made, concerns and needs for the campers. Please take time each day to intercede before the Lord on the behalf of everyone at camp. Remember, we are in a spiritual battle and we all need God's strength.

KITCHEN AND DINING HALL RULES

We have asked the head cook to run the kitchen. If you are working in the kitchen we ask you to assist them and submit to their authority. They will inform you as to your schedule in the kitchen and the tasks that you are to perform. Please, follow their instruction as they have received food handling training since **we are** accountable to the local county health department.

Specific rules (These relate to Health Department Standards)

- 1.** Practice good hygiene particularly hand washing. We cannot over stress the importance of hand washing. Especially after using the restroom.
- 2.** Hair is to be restrained.
- 3.** You are not allowed to wear a watch while in the kitchen preparing or serving food.
- 4.** You are only allowed to wear one ring.
- 5.** Fingernails are to be clean and trimmed. Fake fingernails are not allowed.
- 6.** Always wash hands immediately upon entering the kitchen especially, after using the restroom.
- 7.** Hands must be washed before putting on gloves.
- 8.** Gloves must be worn when handling and preparing food that will not be cooked and eaten directly after being touched by hands.
- 9.** Gloves must be worn when handling food during service.
- 10.** If you are **sick**, especially if it gastrointestinal, you need to inform the head cook and the nurse and avoid the kitchen.
- 11.** Closed toed shoes must be worn in the kitchen.
- 12.** Aprons are provided and to be worn while working in the kitchen.
- 13.** Remove aprons when leaving kitchen for whatever reason.
- 14.** Drink containers in the kitchen must have a secured lid and straw.
- 15.** Children are not to be in the kitchen. If you need to talk with your children please exit the kitchen.
- 16.** Particularly with regards to the weekend and evenings be responsible to clean up after yourself, especially dishes.

Our job in the kitchen is to make meals a happy, enjoyable and nurturing time. This relates not only to our talents with regards to preparing and serving the food, but as we work together and interact with the campers. Thus, be respectful, kind and friendly. We will leave correcting the kids up to the counselors unless there is really a problem right at that moment in the line. Campers are not to be forced to take all food selections but encourage them to try a little. Never forget to SMILE! Especially, when serving.

LAUNDRY

Laundry first and foremost is for camp needs. If you need to use the laundry facility please check in with TPBC Staff. One washing machine will be designated for kitchen use only. If you are volunteer staff that is staying at camp for an extended period, use the other machines and try to do personal laundry on the weekends as much as possible. Please, be timely with checking your loads so that they do not sit in the machines too long, thus being respectful of others that want to or need to use the facility. Never remove personal laundry that is not yours from a washing machine. Never put personal laundry that is not yours into a dryer. Place a note on the machine so that people know that the laundry is yours in case of an emergency. Remember, be respectful of others and that camp has priority.

WEEKENDS

Camp Buildings

Please do not wonder into other buildings where others are staying without invitation.

Stay out of camp buildings, such as the shop or powerhouse without TPBC staff permission.

Kitchen

Food is off limits unless otherwise noted.

Be considerate of others regarding food that has been set aside to be consumed over the weekend.

You may use the personal food fridge in the kitchen for food storage.

You may use the kitchen for food preparation.

You are responsible to clean up after yourself after every meal.

We would still like you to keep your children out of the kitchen unless you are supervising them.

Church

On Sundays we would like to encourage to visit Grace Bible Church in Collbran. They have a morning and an evening service.

Recreation

You may use equipment that is out. Please return it when done.

Movies shown to children outside your family are to be G rated.

RULES REGARDING A-TEAM

A-Team workers are under the supervision of a Twin Peaks Staff member unless otherwise appointed. All problems concerning them are to be brought to that persons attention. When in doubt bring problems to the director.

A-TEAM RULES

1. This is a service week and not a vacation. The campers and ministry of camp come first.
2. Be on time to all scheduled chores and activities.
If you are not on time for a chore, leave before your chore is done, or don't make it to flag raising you don't get to say up after devotions.
3. Please be willing to help with chores even if it is not your job (but do not skip scheduled chores).
4. If you are ill, you need to inform your supervisor and the nurse.
5. You are not allowed to be in the kitchen unsupervised.
6. Do not get into the food or go into the walk-in cooler without directed permission.
7. Start all dining hall chores thirty minutes before that meal.
8. Make sure to check in with A-Team Leader for all chore switches, and let the person in charge of that department know (kitchen, crafts, baby-sitting - the child's parent).
9. Follow all camper rules (with some exceptions).
10. Be at chapel every night and then devotions following.
11. Afternoons are not nap time, only during rest hour.
12. You must be in bed, lights out and no talking thirty minutes after sent to cabins.
13. After devotions, you must be with the group or in your cabin (bath house and outhouses, ok).
14. Only Godly and uplifting music is allowed as long as it is not out loud and in cabin only.
15. No computers, video games, or movies at camp (except with parents).
16. No PDA (Physical Display of Affection). This means no unnecessary touching of the opposite gender.

17. No extracurricular equipment without prior approval (air guns, blow guns, water balloons, fire works, or any device that can be used for any form of delinquency).

18. Be a good Christian example to the campers; as they do look up to you. 1 Timothy 4:12

A failure to follow these rules will result in you dismissal from camp and may forfeit your return next year.

MANDATORY REPORTING

Twin Peaks Bible Camp is a mandatory reporting facility. If any youth communicates anything to you that appears to be or you see physical signs of abuse or neglect you must report that to the Camp Director. You can also report it to Mesa Country Child Services, 211, 970-242-1211 or the Mesa County Sheriffs Department if you are unable to report to the Camp Director.

You will be asked to make a written report of what was reported to you or what you saw.

Drug, Alcohol, Tobacco Free Facility

Please keep Camp a drug, alcohol and tobacco free place. You are asked not to bring them. If you have any of these items please keep that locked away in your vehicle and do not use them at all on Camp property. If you use any of these substances on Camp property you will be asked to leave.